



GAIL D.A.V. PUBLIC SCHOOL

(An English Medium Co-educational Sr. Secondary School)
(Managed by D.A.V. College Managing Committee, New Delhi)
GAIL Gaon, Dibiyapur, Distt. Auraiya (U.P.) - 206 244.

Affiliated to CBSE Delhi vide Affiliation No. 2130336, School Code.70121

File No. 03003-202212(0)
E-mail: principaldav@gmail.com
70121@cbseshiksha.in
School ID: UP-003

Ref. No.: GAIL/DAV/Qtn./2025-26/46

26.08.2025

Notice Inviting Quotations

1. Sealed quotation for Supply of manpower for Sanitation, Housekeeping, Ayah & Care Taker Job at GAIL DAV Public School, as per the attached format is, invited by the under signed from the bidders/contractors/agencies who have experience in similar nature of jobs in Educational Institution, preferable D.A.V. Institutions for at least 3 years. The quotations are invited by undersigned by 15.09.2025. Quotation should be sent under the sealed cover marked as **'Supply of Manpower for Sanitation, Housekeeping, Ayah & Care Taker Job at GAIL DAV Public School.'**
2. The quotation will be opened in the office of the undersigned at 02.00 PM on 17.09.2025.
3. The quotation will be submitted in the attached format only as per the terms & conditions given below:
 - I. The rate should be inclusive of all taxes, rates or imposition. The school/institution will not be liable to pay any tax etc. which has not been expressly stipulated in the quotation in the event of acceptance of the quotation.
 - II. There should not be any overwriting or corrections in the quotation. If a figure is to be amended, it should be neatly scored out, the revised figure written above and the same be attested with full signature and date. In the absence of such attestation the quotation is liable to be rejected.
 - III. The undersigned does not bind herself to accept the lowest quotation and reserves the right to accept the quotation in whole or in part, i.e. with respect to all the particulars mentioned in the attached statement.
 - IV. On acceptance of the quotation, it will become a contract and the contractor shall be bound by the terms & conditions of the quotation. Further, an agreement will be signed with both the parties after acceptance of the quotation.
 - V. If the contractor fails to execute the work order, the undersigned will be at liberty to cancel the work order or get the contract completed by any other party and the difference of price, if any, will be deducted from the contractor.
 - VI. The rates quoted by the contractor shall hold up to 31.03.2026. No amendment in the rates except increase in the rate of minimum wages, taxes (as per Central/ State Govt. Notification implemented from time to time) during the period of execution of the contract will be accepted.
 - VII. Mandatory documents mentioned in Annexure-1 will also be provided with the quotation.
 - VIII. Hardcopy of the documents must reach our address on or before 15.09.2025.
 - IX. Quotations which do not comply with the above terms & conditions are liable to be rejected.
 - X. For any query, prospective bidders may contact school office during school hours telephonically at school phone no. 05683-283555.

Principal
Gail D.A.V. Public School
Gail Gaon, Dibiyapur
Auraiya (U.P.) 206 244

Encl:

- i) Annexure-I (Schedule of rates)

SCHEDULE OF RATES (SOR)

S.No.	Particulars	Daily Wages Rate	No. of staff required
1	'Supply of Manpower for Sanitation, Housekeeping and Ayah Job at GAIL DAV Public School.'		
i)	Unskilled Wages Employees (Minimum Wages strictly as per Central/ State Govt. Notification subject to revision from time to time) for 15 Nos. manpower of Housekeeping & Ayah Job at GAIL DAV Public School, GAIL Gaon, Dibiyapur.		6 Male Housekeeper 4 Female Housekeeper 5 Ayah (Female)
ii)	Skilled Wages Employees (Minimum Wages strictly as per Central/ State Govt. Notification subject to revision from time to time) for 1 No. manpower of Care Taker Job at GAIL DAV Public School, GAIL Gaon, Dibiyapur.		1
2	Description of all other heads (Eg. EPF, EDLI, ESI etc) for which the reimbursement will be claimed by the contractor (As per Central/ State Govt. Notification implemented from time to time.)		
	i)		
	ii)		
	iii)		
	iv)		
	v)		
3.	Agency/Service Charges (to be quoted in %age)		
	Total		

Mandatory Documents to be submitted with this format:

1. State Govt. Recognition Certificate.
2. Establishment registration certificate under EPF
3. GST Registration Certificate
4. ESIC Registration Certificate
5. PAN and ADHAAR of the Proprietor/Firm/Company
6. Existing Client List of the Agency

Signature with seal